

VILLAGE OF MONTEBELLO
PRELIMINARY PLAT APPLICATION CHECKLIST

Subdivision: _____

1. _____ 1 Copy of Preliminary Application
2. _____ 1 Copy of 809 Affidavit Form G-1
3. _____ 1 Copy of Notice Form G-2
4. _____ 1 Copy of Affidavit of Ownership and Consent G-3/4
5. _____ 26 Copies Environmental Assessment Form (SEQR) (Long Form)
6. _____ Affidavit of Abutting Owners Form G-5
7. _____ 5 Engineers Cost Estimate Form G-6
8. _____ 26 Copies of Preliminary Plat
9. _____ 4 Copies of data for Drainage Consultant
10. _____ 26 Copies of Construction plans
11. _____ Agreement to pay Professional fees Form G-7
12. _____ 26 Copies of Preliminary Site Plan
13. _____ 26 Narratives
14. _____ Letter from Building Inspector stating whether or not any violations exist

Applicant is to refer application to the Rockland County Soil and Water Conservation for their review and comment, where required.

There is a fee for all sewer reviews. Checks are to be made payable to the Town of Ramapo Department of Public Works.

Fee Schedule: \$600 plus \$250 per lot (every time an application is re-submitted is a fee of \$200)

- * Before submitting your application, please make sure it is complete, only complete applications will be processed.
- * Please do not ask that the deadline day be extended. Submit your application before the deadline

VILLAGE OF MONTEBELLO
One Montebello Road
Montebello, New York 10901
(845) 368-2211

PLANNING BOARD

DATE: _____

APPLICATION FOR PRELIMINARY APPROVAL

1. Name of subdivision _____
2. Name of applicant _____ Phone _____
Address _____
(Street No. & Name) (Post Office) (State) (Zip Code)
3. Name of local (Rockland County) agent _____
Address _____
(Street No. & Name) (Post Office) (State) (Zip Code)
4. Owner of record _____ Phone _____
Address _____
(Street No. & Name) (Post Office) (State) (Zip Code)
5. Land Surveyor _____ Phone _____
Address _____
(Street No. & Name) (Post Office) (State) (Zip Code)
6. Attorney _____ Phone _____
Address _____
(Street No. & Name) (Post Office) (State) (Zip Code)
7. Subdivision location : On the _____ side of _____
_____ feet _____ of _____
(Direction) (Street)
8. Postal delivery area _____ School District _____
9. Total acreage _____ Zone _____ Number of Lot(s) _____
10. Tax map designation: Section _____ Lot(s) _____
11. Date of sketch plat approval _____
12. Have any changes been made since this plat was last before the Board? _____

(please turn over)

PB-2B

13. Has the Zoning Board of Appeals granted any variance or special permit concerning this property? _____

If so, list Case No. and Name _____

List all contiguous holdings in the same ownership (as defined in the Village of Montebello's Zoning Ordinance.

Section _____ Lot(s) _____

Attached hereto is an affidavit of ownership indicating the dates the respective holdings of land were acquired, together with the liber and page of each conveyance into the present owner as recorded in the Rockland County Clerk's Office. This affidavit shall indicate the legal owner of the property, the contract owner of the property and the date of the contract of sale was executed. IN THE EVENT OF CORPORATE OWNERSHIP: A list of all directors, officers and stockholders of each corporation owning more than five percent (5%) of any class of stock must be attached.

STATE OF NEW YORK)
COUNTY OF ROCKLAND)
TOWN OF RAMAPO) ss.:
VILLAGE OF MONTEBELLO)

I, _____, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

Mailing Address _____

SWORN to before me this
_____ day of _____, _____

NOTARY PUBLIC

AFFIDAVIT PURSUANT TO SECTION 809 OF THE GENERAL MUNICIPAL LAW

Village of Montebello
One Montebello Road
Montebello, New York 10901
(845) 368-2211

STATE OF NEW YORK)
COUNTY OF ROCKLAND)
TOWN OF RAMAPO) SS:
VILLAGE OF MONTEBELLO)

I, _____, being duly sworn, hereby deposes and say that all the following statements and the statements contained in the papers submitted herewith are true and that the nature and extent of any interests set forth are disclosed to the extent that they are known to the applicant.

1. Print or type full name and Post Office Address _____

certifies that he is the owner or agent of all that certain lot, piece or parcel of land and/or building described in this application and if not the owner that he has been duly and properly authorized to make this application and to assume responsibility for the owner in connection with this application for the relief below set forth:

2. To the _____ of the
(Board, Commission or Agency)
Village of Montebello, New York:

Application, petition or request is hereby submitted for:

- () Variance or modification from the requirement of Article _____ Section _____ Use Group _____ Col. _____
- () Special Permit per the requirements of Article _____ Section _____ Use Group _____, Col. _____.
- () Review and approval of proposed subdivision plat;
- () Exemption from a plat or official map;
- () An order to issue a Certificate, Permit or License;
- () An amendment to the Zoning Ordinance or Map or change thereof;
- () Other (explain) _____

To permit the construction, maintenance and use of _____

3. Premises affected are in a ____ (zone) and from the Ramapo Tax Map the property is known as Section ____ Lot ____.

4. There is no state officer, Rockland County Officer or employee of town of Ramapo officer or employee or Village of Montebello officer or employee nor his or her spouse, brother, sister, parent, child or grandchild, or a spouse of any of these relatives who is the applicant or who has an interest in the person, partnership or association making this application, petition or request, or is an officer, director, partner or employee of the applicant, or that such officer or employee, if this applicant is a corporation, legally or beneficially owns or controls any stock of the applicant in excess of 5% of the total of the corporation if its stock is listed on the New York or American Stock Exchanges; or is a member or partner of the applicant, if the applicant is an association or a partnership; nor that such Village officer or employee nor any member of his family in any of the foregoing classes is a party to an agreement with the applicant, express or implied, whereby such officer or employee may receive any payment or other benefit, whether or not for services rendered, which is dependent or contingent upon the favorable approval of this application petition or request.

5. That to the extent that the same is known to your applicant, and to the owner of the subject premises there is disclosed herewith the interest of the following officer or employee of the State of New York or the County of Rockland or the Town of Ramapo or the Village of Montebello in the petition, request or application or in the property or subject matter to which it relates: (if none, so state)

- a. Name and address of officer or employee _____

- b. Nature of interest _____
- c. If stockholder, number of shares _____
- d. If officer or partner, nature of office and name of partnership _____

- e. If a spouse or brother, sister, parent, child, grandchild or the spouse of any of these blood relatives of such State, County Town of Ramapo or Village of Montebello officer or employee, state name and address of such relative and nature of relationship to officer and employee and nature and extent of office, interest or participation in the ownership or any person, partnership association having an interest in such ownership or in any business entity sharing in such ownership.

- f. IN THE EVENT OF CORPORATE OWNERSHIP: A list of all directors, officers and stockholders of each corporation owning more than five (5%) percent of any class of stock, must be attached, if any of these are officers or employees of the State of New York, or of the County of Rockland, or of the Town of Ramapo, or of the Village of Montebello.

I, _____ do hereby depose and say that all the above statements and statements contained in the papers submitted herewith are true, knowing that a person who knowingly and intentionally violates this section is guilty of a misdemeanor.

 Mailing Address:

Sworn to before me this
 ___ day of _____, _____

 NOTARY PUBLIC

VILLAGE OF MONTEBELLO
One Montebello Road
Montebello, New York 10901
(845)368-2211

PLANNING BOARD

AFFIDAVIT OF OWNERSHIP AND CONSENT

Project Name: _____

Project Type (check as applicable): _____ Subdivision _____ Site Development Plan

Name of Fee Owner: _____ Phone: _____

Address: _____
(No. and Street) (Post Office) (State) (ZIP Code)

State of New York)
County of _____) ss.:

_____, being duly sworn, deposes and says:

I am the fee owner (or the authorized officer, member, or partner of the fee owner) of real property located in the Village of Montebello and designated on the Tax Map of the Town of Ramapo as Section _____, Block _____, Lot _____. Said real property is further described in a certain deed recorded in the Office of the Rockland County Clerk in Liber _____ at page _____, or as Instrument ID# _____ - _____. Said real property is the subject of an application before the Planning Board of the Village of Montebello, described above.

I hereby authorize the within application on my behalf (or on behalf of the entity). The statements made in the within application are true, and I (or the entity) agree to be bound by the determination of the Planning Board with respect to the within application.

Permission is hereby granted to the Planning Board, its members, consultants, and agents, to visit and enter the property for purposes of inspection, measurement, photography, and other activities related to the within application.

Signature: _____

Sworn to before me this
_____ day of _____, 20____

Print Name: _____

Notary Public

VILLAGE OF MONTEBELLO, N.Y.

IMPROVEMENT COST ESTIMATE FORM

Name of Project _____ On-site _____
 Off-site _____

<u>Description</u>	<u>Quantity</u>	<u>Price</u>	<u>Unit</u>	<u>Cost</u>	<u>Amount Completed</u>
Roadway (30')	_____ L.F.	_____	_____	_____	_____
Concrete Curb	_____ L.F.	_____	_____	_____	_____
Concrete Sidewalk	_____ L.F.	_____	_____	_____	_____
STORM DRAIN					
_____ Pipe	_____ L.F.	_____	_____	_____	_____
_____ Pipe	_____ L.F.	_____	_____	_____	_____
_____ Pipe	_____ L.F.	_____	_____	_____	_____
Catch Basins	_____ Each	_____	_____	_____	_____
Manholes	_____ Each	_____	_____	_____	_____
Concrete Headwalls	_____ Each	_____	_____	_____	_____
Monumentation	_____ Each	_____	_____	_____	_____
Street Signs	_____ Each	_____	_____	_____	_____
Miscellaneous	_____ Each	_____	_____	_____	_____
Planting	_____	_____	_____	_____	_____

Total _____

6% Inspection Fee _____ Payable to Village of Montebello

SEWERS

_____ Pipe	_____ L.F.	_____	_____	_____	_____
_____ Pipe	_____ L.F.	_____	_____	_____	_____
Manholes	_____ Each	_____	_____	_____	_____

Total _____

6% Inspection Fee _____ Payable to Town of Ramapo

Street Frontage-in Ft. _____
 (Shade Tree) _____

 Date

 Project Engineer