

**Village of Montebello Parks Commission  
November 4th, 2010**

Our meeting was called to order at 7:49pm at the MCC.

**Attendance:** Nick Altebrando, Bob Ullman, Tony Piazza, Bob Congionti, Bob Israel, and Warren Berbit Esq.

**Absent:** Jennifer Schindler, Amy Rapoport

**Quorum:** Yes

**Minute:** October Minutes where approved. July Minutes still need approval.

**Pond Park**

It was discussed the pillars that were installed at the entrance of the park appear not to meet the specs provided to the Village engineer. Mr. Altebrando stated that he will sketch a draft on the pillars and resend to the engineer so that they may be provided back to the Board for approval. Mr. Piazza stated that he would get the necessary measurement and provide back to Mr. Altebrando.

Mr. Altebrando stated that the RFP along with the revised Pillar specs will be presented at the next Village Board meeting for approval.

Field Issues

Mr. Altebrando stated that there are 4 or 5 minor issues with work that has been done in the park but over all things are moving along well.

It was discussed that the access gate/ fencing that created the cul de sac at the end of the main road is facing in the wrong direction and should be facing the Mile Road Park entrance. Mr. Berbit stated that he would check to see if the easement off Mile Road is a Village easement. Mr. Piazza commented that instead of a gate we could install ballads.

Mr. Altebrando commented to Mr. Berbit that the Parks Commission did not get an opportunity to review the final draft of the plans before they were sent out and is there any protocol to ensure that would not happen in the future. Mr. Berbit suggested that an approval stamp for both Boards with dual sign-offs on all deliverables. Also discussed was how to make sure changes in the field receive approval in a timely manner. Mr. Altebrando stated that he would draft an approval protocol that can be discussed at the next Parks Commission meeting.

Mr. Piazza presented the final artwork of the plaque for approval. Mr. Piazza motioned to approve artwork Mr. Israel second. Mr. Piazza will send approved artwork to Martin Spencer.

**Chair and Status**

Mr. Altebrando stated that he will be stepping down as Chairperson of the parks Commission at the end of December but we still be active in helping move the Park project forward.

Meeting adjourned at 8:55pm Mr. Altebrando made the motion, Mr. Congionti second it.

Respectfully submitted by Robert Ullman.